



BPC Preschool REGISTRATION FORM 2022-2023

5690 Oak Leather Drive
Burke, VA 22015
(703) 250-1823
www.BurkePresPreschool.org

Please select the program preference based on your child's age:

3-year-old Program <i>(Must turn 3 by 12/31/22)</i>	4-year-old Program <i>(Must turn 4 by 12/31/22)</i>	Pre-K Program <i>(Must turn 5 by 12/31/22)</i>
<input type="checkbox"/> 2-day class (Thurs-Fri) \$230/month <input type="checkbox"/> 3-day class (Mon-Wed) \$325/month	<input type="checkbox"/> 3-day class (Mon-Wed) \$325/month <input type="checkbox"/> 4-day class (Mon-Thurs) \$395/month	<input type="checkbox"/> 5-day Class (Mon-Fri) - \$460/month

Child's Last Name: _____ First: _____ Middle: _____

Date of Birth: _____ Male Female Home Phone: _____

Parent 1 Name: _____ Cell Phone: _____ Email: _____

Parent 2 Name: _____ Cell Phone: _____ Email: _____

Home Address: _____
(Street) (City) (State) (ZIP)

What language(s) are spoken at home? _____

If you are new to our preschool, how did you hear about us? _____

I am looking for a church home and would like information about Burke Presbyterian Church

MY CHILD HAS ALLERGIES to food, medicine, insect/bee stings, etc. Please be specific about type of allergy and reactions.

YES, I WILL NEED TO PROVIDE MEDICATION FOR ALLERGIC REACTIONS THAT WILL BE KEPT IN THE CLASSROOM.
If emergency medication needs to be kept at school, you will need to complete additional forms before your child can attend our program. These forms may be obtained in the Preschool Office or on our [website](http://www.BurkePresPreschool.org).

I understand that upon receipt of a non-refundable registration fee of \$100 per student, my child is enrolled. There also is an activity/materials fee (refundable) of \$150 per child, due **by September 1, 2022**. Preschool tuition is divided into nine equal payments. The first payment is collected in advance and is due **on or before May 1, 2022**. This payment will be applied to my account and used as my final payment. Should I need to withdraw my child before school starts, written notification must be sent and received **on or before July 1, 2022**, to receive a tuition refund. Should I need to withdraw my child during the school year, I will submit written notice **AT LEAST 30 days prior** to my anticipated departure. Once received, my advance tuition payment will be applied and used as my final payment. Payments are due on the first day of each month beginning September 1, 2022. A late fee of \$25 will be charged for any payment received after the 5th of each month.

Parent Signature: _____ Date: _____

FOR OFFICE USE ONLY: Registration Fee Paid _____ Advanced Tuition Paid _____ Activity Fee Paid _____

Payment Method: Check _____ Credit/debit card _____ ProCare _____

Database Contacts Emailed receipt Distributed Forms Notes _____